



## APPLICATION FOR PICNIC SHELTER RESERVATION

Requesting Reservation at: Leesylvania State Park

Name of Party or Organization: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Desired Date of Reservation: \_\_\_\_\_  
Month Day Year

Day of Week: Sun Mon Tues Wed Thur Fri Sat Party Size: \_\_\_\_\_people

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Volleyball Net & Ball Rental \$10.00 Fee \_\_\_\_\_ Yes \_\_\_\_\_ No

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Reservation Fee: \$ 83.60 Reservation fees include 4.5% sales tax.

All shelters have electrical outlets, a water hydrant and a large group-sized grill.

Desired Shelter:     **#1 Freestone Point**  
                          **#2 Fairfax Landing**  
                          **#3 Potomac Beach**

**Payment in full must accompany this application.**

**Checks or money order must be made payable to the *Treasurer of Virginia*.**

Members of the above party are not exempt from park entrance fees or other fees for services or facilities at the park. ***Parking fee is \$3.00 per car weekends, \$2.00 per car weekdays.*** All Virginia State Park regulations, including prohibition of alcohol, apply.

Refunds on reservations must be requested at least two weeks in advance of reservation date, and are subject to a \$5.00 cancellation fee. Refunds requested less than two weeks in advance will be granted if the shelter in question is rented by another party.

**Mail Reservation and Fee to:**     Leesylvania State Park  
  2001 Daniel Ludwig Drive  
  Woodbridge, VA 22191-4504

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Applications accepted first come, first serve. Confirmation upon receipt of payment.**

Approval: \_\_\_\_\_ Date paid: \_\_\_\_\_